

Appendix 1 APPLICATION FOR SERVICE SUPPLIER
**APPLICATION FOR
 SERVICE SUPPLIER**



Sinseongro 60, 23-7 Jang-dong Yuseong-gu Daejeon, Republic of Korea
 Tel +82 42 869 9300 Fax +82 42 862 6014

To: Korean Register of Shipping
 Attn: General Manager of Survey Team

Ref. No. :
 Date :

*Kinds	LS <input type="checkbox"/> FI <input type="checkbox"/> RI <input type="checkbox"/> VR <input type="checkbox"/> PL <input type="checkbox"/> SP <input type="checkbox"/> WC <input type="checkbox"/>			Representative
	Initial <input type="checkbox"/> Renewal ¹⁾ <input type="checkbox"/> Reissue ²⁾ <input type="checkbox"/> Occasional ²⁾ <input type="checkbox"/>			
1. Company				
2. Contact details	Address			
	Phone		Mobile	
	Faximile			Staff in charge
	E-mail			
3. Business registration No.				
4. Business approval No.				
5. Technicians				
	Name	Qualification	License No.	Other
6. Expiry date ¹⁾				* 2) Specify why
7. On-scene audit	Preferred date			
	Preferred place			

Note)

* Mark "□" in the appropriate blank(s).

☞ LS - life-saving appliance service company, FI - fire-extinguishing system service company, RI - radio comm. equipment service company, VR - voyage data recorder service company, PL - company for survey of low location lighting system using photo luminescent materials, SP - company for sound pressure level measurements of public address and general alarm systems, WC - company for inspection and testing of centralised gas welding and cutting equipment

¹⁾ In case of renewal, enter the expiry date of the certificate.

²⁾ State the reason why.

(If necessary, please use additional sheets.)



List of documents to be submitted along with Application

1. company profile including:
 - organizational and managerial structure including subsidiaries/agents; and
 - company address, list of technicians and staff in charge.
2. copy of business license granted by a competent government authority and evidence of approval or acceptance by other organizations, if any.
3. record of experience in inspection and repairs, chiefly relation to ships and MODUs.
4. personal record of technicians including formal education, internal tutored training and experience for the inspection services, and for evidence, the following documents are to be attached.
5. list of equipment and facilities used for inspection services, which includes their name, quality, model (type), manufacturing number, calibration records including the latest calibration date and the institute to show when and who previously calibrated.
6. copy of the company's internal training program for technician and records of training.
7. copy of checklist and record form.
8. copy of license granted by equipment manufacturers, as practicable.
9. copy of license granted by competent administrations, as practicable.
10. quality manual and documented procedures based on quality assurance system.
(If ISO 9001 qualified, only a copy of the certificate is to be submitted.)
11. others if this Society deems them necessary.

(If necessary, please use additional sheets.)